**03 July 2022**

Eastern Bank Limited

Corporate Relationship Unit-4 | Corporate Banking Division |

100 Gulshan Avenue, Dhaka-1212.

Kind Attn: The Associate Relationship Manager

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In connection with the audit of our financial statements for the year ended 30 June 2022, please provide directly to our auditors, Nurul Faruk Hasan & Co**,** Chartered Accountants, at the below-mentioned address or email to rmasudur@deloitte.com, the information required by them as per the statement attached herewith**.**

Nurul Faruk Hasan & Co

Chartered Accountants

Vertex Prominent (1st Floor)

GA-16/1, Mohakhali

Dhaka-1212, Bangladesh

Your prompt response to this request will be appreciated.

Yours truly,

Himanshu Gupta

Vice President

Finance and Accounts

Cosmopolitan Industries Pvt. Ltd

**From:**

Eastern Bank Limited

Corporate Relationship Unit-4 | Corporate Banking Division |

100 Gulshan Avenue, Dhaka-1212.

**Date:**

Nurul Faruk Hasan & Co

Chartered Accountants

Vertex Prominent (1st Floor)

GA-16/1, Mohakhali

Dhaka-1212, Bangladesh

Dear Sirs,

Re: Client: **Cosmopolitan Industries Pvt. Ltd**

At the request of our clients, we certify the balance and give below particulars of their accounts, investments, bills, etc. as at the close of operation on the **balance sheet date 30 June 2022**, as shown by our records:

1. **Current Accounts:**

|  |  |
| --- | --- |
| **Designation of Account** | **Balance in BDT Credit /(Debit).** |
|  |  |

2. **Overdrawn Current Accounts:**

Overdraft Accounts or Cash Credit Accounts:

|  |  |  |
| --- | --- | --- |
| **Designation of Account** | **Balance in BDT – (Debit)** | **\* Security Held** |
|  |  |  |

\* Give a brief description of the documents executed with you for the above facilities and in case of Securities e.g., Shares, Bonds, or Title Deeds, please list them in full.

3. **Loan Accounts:**

|  |  |  |
| --- | --- | --- |
| **Designation of Account** | **Balance in BDT – (Debit)** | **\* Security Held** |
|  |  |  |

\* Give a brief description of the documents executed with you for the above facilities and in case of Securities e.g., Shares, Bonds, or Title Deeds, please list them in full.

4. **Fixed, Call, and Short Deposit Accounts:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Account Number** | **Balance in BDT – (Credit)** | **Interest Accrued till the closing date** | **Due date** | **Particulars for any charges for liens** |
|  |  |  |  |  |

5. \*\* **Investments and other Documents of the title held in Safe Custody:**

|  |  |
| --- | --- |
| **Account Description** | **Face Value or number of shares held.** |
|  |  |

6. **Margin against Letters of Credit, Guarantees issued, etc**.:

|  |  |
| --- | --- |
| **Designation** | **Amount** |
|  |  |

7. **Bills for collection:**

|  |  |  |
| --- | --- | --- |
| **Designation** | **Amount** | **Due Date** |
|  |  |  |

8. **Bills discounted or purchased:**

(Including Trust Receipt facilities import loans or export bills negotiated etc. with list of documents obtained for the same)

|  |  |  |
| --- | --- | --- |
| **Name of Drawee** | **Amount** | **Due Date** |
|  |  |  |

9. **Letters of Credit:**

|  |  |  |
| --- | --- | --- |
| **Letters of Credit open and outstanding list of documents obtained for the same in favor of:** | **Amount not utilized** | **Valid up to** |
|  |  |  |
|  |  |  |

10. **Guarantees:**

|  |  |  |
| --- | --- | --- |
| Guarantees given on behalf of clients and list of documents obtained for the same in favor of: | **Amount** | **Date of expiry** |
|  |  |  |
|  |  |  |

11. **Interest Accrued:** BDT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

Please state the amount of interest accrued but not due and not debited by you, stating separately for each account.

12. **Derivative Contracts:**

List of all outstanding derivative contracts such as forward exchange contracts, currency and interest rate options, swaps, etc. as at **selected date.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Nature of Contract** | **Contract Number** | **Deal Date** | **Currency** | **Notional Amount** | **Mark to market Valuation** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

We certify that the above particulars are full and correct and do not exclude any other obligations of the organization to us.

|  |  |  |
| --- | --- | --- |
| Date: |  |  |
|  |  | Bank |
|  |  |  |
|  |  |  |
|  |  | Signature |
|  |  |  |
|  |  |  |
|  |  | Title |